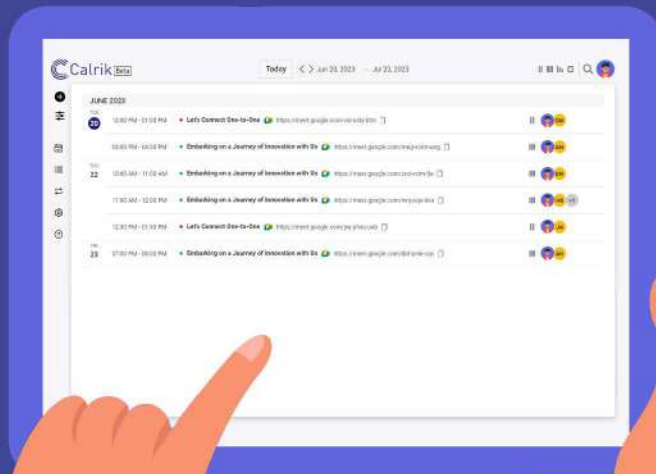


First Time with Calrik?

Let's set you up!



Set Your Availability

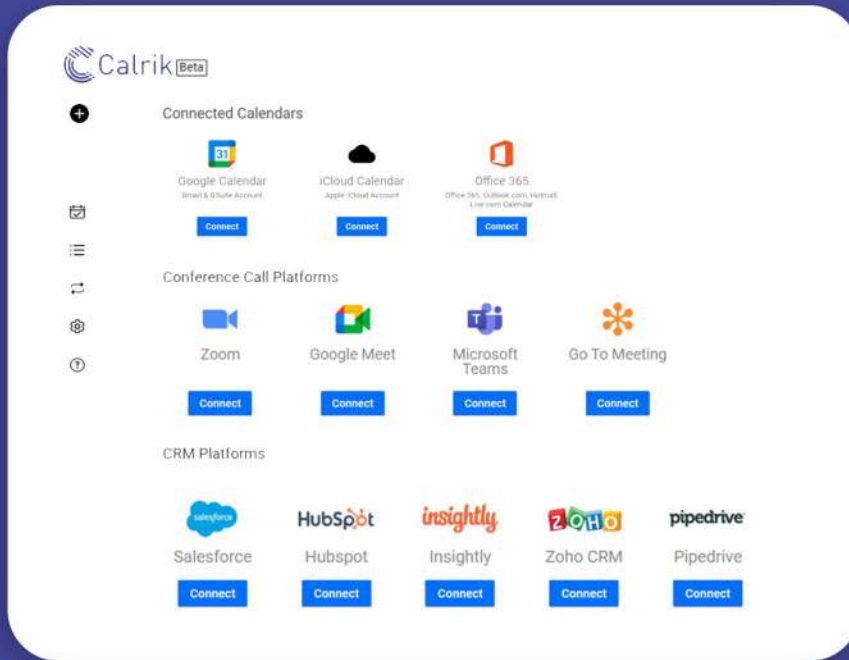
The screenshot shows the 'Settings' page for Calrik Beta, with the 'Availability' tab selected. The page is divided into several sections:

- Navigation:** Profile, Default Page, **Availability**, Team, Branding, Categories.
- Your Availability:** A section with a '+ Add New Interval' link. It shows weekly availability intervals for Monday, Wednesday, and Thursday. Each interval is represented by a time range and a trash icon for deletion.
 - MON:** 09:45 AM - 05:00 PM, 09:00 PM - 11:15 PM
 - WED:** 11:00 AM - 03:00 PM
 - THU:** 09:00 AM - 05:00 PM
- Date Specific Exclusions:** A section with a '+ Add New Exclusion' link. It shows exclusions for specific dates.
 - Thu, Jul 27, 2023:** No Availability
 - Fri, Jul 28, 2023:** No Availability
 - Sat, Jul 29, 2023:** 09:00 AM - 09:30 PM

Determine when you are available for meetings and appointments.





Connect Your Calendars and Business Tools



Sync your Calrik account with
your existing calendar(s) for seamless scheduling




Customize Meeting Types



1:1 Meeting

Create a one-on-one meeting template for a prospect, client, candidate, or with your teammate to pick a time.


[Create 1:1 Meeting](#)



Group Event

Create an event like webinars, sessions, etc. for specific days and time slots for everyone to attend as per their preference.


[Create Group Event](#)



Group Meeting Poll

Create a poll for a group of people to get their votes on the most suitable time slots that works for everyone.

[Create Group Meeting Poll](#)



Booking Page

Create a booking page and let people view your real-time availability & self-schedule appointments with you.

[Create Booking Page](#)

Tailor your meeting categories to match different types of meetings or appointments





Congrats!

You're ready to roll!

[Start Exploring Now](#)